



# City of San Antonio

## Agenda Memorandum

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**Agenda Item Number:** 6

**Agenda Date:** November 1, 2021

**In Control:** Audit and Accountability Committee Meeting

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**DEPARTMENT:** Public Works Department

**DEPARTMENT HEAD:** Razi Hosseini

**COUNCIL DISTRICTS IMPACTED:** District 3

**SUBJECT:**

Post-solicitation high profile item for District 4 Heritage Community Center

**SUMMARY:**

Post-solicitation briefing for the District 4 Heritage Community Center

**BACKGROUND INFORMATION:**

The Public Works Department issued a Request for Competitive Sealed Proposals (RFCSP) for the District 4 Heritage Community Center, a 2017 Bond Project approved by the voters on May 6, 2017. The project is located at 1423 S. Ellison Drive, adjacent to the Heritage Neighborhood Pool. The new 17,000 square foot facility will consist of a gymnasium, classrooms, dining room, warming kitchen, exercise and game/lounge areas, staff offices, and covered outdoor seating. The site improvements outside will include parking for approximately 150 vehicles, sidewalks, vehicular drop off areas, drainage improvements, landscaping, and outdoor activity spaces.

**ISSUE:**

Solicitation Type: Request for Competitive Sealed Proposals

Contract Value: \$6.4 million

Terms of Contract: Until Project Completion (estimated April 2023)

Number of Respondents: 7 (One respondent was deemed non-responsive for failure to meet the 29% M/WBE and 5% AABE subcontracting requirements)

Contract to be Awarded: 1

Council Consideration: December 2, 2021

Evaluation Criteria:

- Experience, background, and qualifications: 25 points
- Understanding of the project and proposed management plan: 25 points
- Experience with San Antonio region issues and past performance: 15 points
- Price Proposal: 15 points
- SBE Prime Contract Program: 10 points
- M/WBE Prime Contract Program: 10 points

SBEDA Requirements: 29% M/WBE Subcontracting; 5% AABE Subcontracting

Local Preference Program: Not Applicable

Veteran Owned Small Business Preference Program: Not Applicable

Voting Members:

- Lori Houston, Assistant City Manager, City Manager's Office
- Luis Maltos, Assistant Director, Public Works Department
- Cathleen Crabb, Sr. Architect, Public Works Department
- Eric Teague, Facilities Manager, Department of Human Services
- Sandy Jenkins, Parks Project Manager, Parks & Recreation Department
- Elizabeth Hurd, AIA, RVK Architects

### **FISCAL IMPACT:**

For briefing purposes only

### **ALTERNATIVES:**

For briefing purposes only

### **RECOMMENDATION:**

Final score matrix for this solicitation is attached. Due diligence conducted for the respondents to the above solicitation included a search of federal and state debarment lists, prohibited political contributions, conflicts of interest, delinquent City/County taxes, outstanding payments to the City, payment of state franchise fees as well as a search of the internet for pertinent business information. No material findings were noted that would prevent the City from awarding to the selected vendor.

Staff recommends committee approval to proceed with scheduling this item for full City Council

consideration.